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Streamline projects from conceptualisation through to delivery

Using integrated technologies, you can manage multiple projects, charts, resources, materials and budgets in a central location to protect margins and uphold delivery promises.

Engineering and manufacturing businesses operate under the premise that effective project management and financial control is key to protecting margins and overall financial success.

With projects ranging from simple 1-day undertakings through to extremely complex assignments, businesses in this industry need to be attentive to the dynamic nature of their trade. Industry changes are characterised by innovation in technology, machine automation, systems integration, precise material requirements planning for job costing, and the ever-increasing presence of the global village.

To effectively overcome main-stream industry advancements, project-based businesses require a single, comprehensive, integrated, business management solution to accurately manage the entire business - from financial management, project planning and resourcing through to real-time insights, live budget tracking, inventory control and more.

Manage your entire project lifecycle in a single solution

Streamline your project lifecycle – from proposal to invoicing, and everything in between – with a single, integrated solution.

Project Planning: Sophisticated and comprehensive project and business management in a practical browser-based application.

Resource Management: Track project activities, tickets, time and expenses in a single project management solution.

Project Management: Track project status and budget progress in real-time on each project to identify potential issues before they occur.

Project Accounting: All related costs are captured by linking direct labour and expenses to the projects they impact. Real-time reports and dashboards enables you to easily track expenses in relation to the project budget.

Business Intelligence: Effectively and proactively analyse and manage your business and individual projects using real-time dashboards and reports. Potential overruns can be easily identified earlier to avoid profit loss and unhappy customers.

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PROPOSE

PLAN

EXECUTE

ADJUST

EVALUATE

INVOICE

Marketing campaign — 44%

Task	%	Week 12	Week 13	Week 14	Week 15	Week 16	Week 17

- Research & planning — 100%
  - Internal brainstorm — 100%
  - Client survey — 100%
  - Creative brief — 100%
  - Kick-off — 100%
- Website — 66%
  - Design — 100%
  - Slicing HTML and CSS — 100%
  - Coding — 80%
  - Content — 40%
  - Testing — 0%
- Social media — 33%
  - Content preparation — 50%
  - Visuals and images — 50%
  - Publishing schedule — 0%
- Outdoors — 17%
  - Design — 25%
  - Printing — 0%
  - Guerilla preparation — 25%
- Press and media — 8%
  - Partner contracts — 25%
  - Design — 0%
  - Publishing schedule — 0%

Project Planning

Plan to succeed in every project.

Streamlined proposal creation
- Project proposals containing accurate budgets and timelines can be easily and quickly created by copying from similar projects.
- More precise proposals can be quickly created in a matter of days by comparing actual project data against estimates.

**Flexible planning detail according
To project requirements**
- Choose the level of detail (simple or complex) to suit your project's requirements.
- Accurate management and billing through flexible, multi-level work breakdown structures and adaptable billing modes.

Assign the right resources to the right tasks
- Depending on the complexity of the project, resources can either be assigned to the whole project, or to single activities.
- Ensure that resources are available as and when you need them by gaining complete insight into individual resource capacity.

Accurately manage your costs
- Pricing can now be simplified by implementing a standard price list that automatically sets the costs and sales rates for all resources and expenses across all projects. Individual projects can be modified and resources customised to adapt to specific markets, seasons and industries.

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Resource Management

Optimise your resources to increase organisational efficiency.

Complete resource visibility
- Complete visibility over resources easily enables you to see where possible conflicts lie across multiple projects. Proactively manage your resources by monitoring key metrics, such as resource utilisation and chargeability.
- See how your team is allocated to projects.

Define project roles & rates
- Assign project roles to individuals to streamline invoicing later on.
- Project expectations can be set and standardised early on, by detailing resource roles and assigning specific activities to them with set rates to be charged to customers.

Assign the right resources to the right tasks
- Flexibility to assign resources either to a project as a whole, or to individual tasks for more intricate projects.
- View individual resource capacity to ensure the resources you need are available when you need them.

Track resource performance in real-time
- By analysing key metrics reports on the time and expense sheets, instantly know how assignees are performing.
- Supervisors can now have instant insight through customised KPI reports and dashboards. This shows clear accountability as resources can be measured against performance indicators.

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Tighten up time and expense procedures

- Expense and time sheets can be updated in real-time through a browser-based application.

- Managers have instant access to outstanding timesheets and can make adjustments and facilitate the necessary action for faster follow-up.

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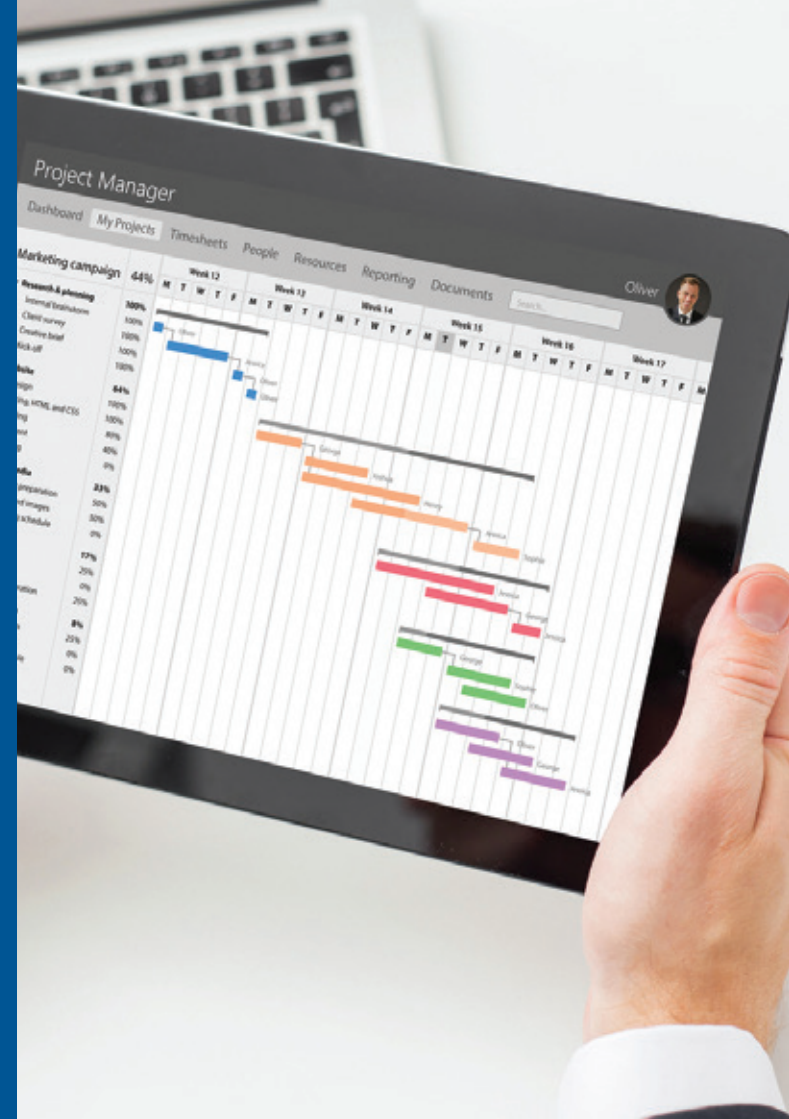
Project Management

Deliver more projects on time and on budget.

Capture project time more accurately
- Project activities can be easily measured against time through an integrated, browser-based project management solution.

Reduce cost leakage with accurate tracking
- Accurately capture your project-related expenses by configuring expense settings in your project setup. All related costs are allocated to the project, and makes it easier for assignees to submit expense claims.

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Keep tabs on your activities

- Complete visibility into the actual time worked on a project.

- Easy to measure actual project hours against planned hours, at an activity or resource level.

- Understand why deviations are occurring by easily reading notes in the activity sheets and timesheets.

Visualize your projects and tasks

- Interactive GANTT chart to see schedules and progress of activities. Can make changes when necessary.

Projects reports

- Customisable project dashboards and reports enables you to see the status of your projects anytime, anywhere.

Manage ongoing client support

- Ticket tracking enables you to manage support calls.

- Timesheets are automatically linked to completed tickets, resulting in increased billing accuracy and reduced admin time for your employees.

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Project Accounting

Control costs to improve profitability.

Relevant costs can be captured as the team's time and project expenses can be automatically linked to the relevant project.

Reduce your time to invoice by reviewing and approving work-in-process faster and easier.

Two stage time and expense review
- Projects can be billed more accurately as supervisors and project managers are able to approve time entries independently.

Automate expense payments
- Increase efficiency with streamlined processing of reimbursable expenses.
- Accounts Payable invoice can be automatically invoiced as soon as the expense is approved.

Improve time to invoice
- Select which activities to bill (or not bill) in the current period by easily reviewing work-in-process details for a project.
- Bulk processing allows you to set instructions for multiple records at one time.

Reduce billing errors
- Project-related purchases, charges and disbursements can be automatically assigned to a project and can be billed to the client where necessary.
- Two-stage review reduces mistakes as the finance team has to provide the final approval before the invoice is created and sent to clients.
- Projects are invoiced more accurately and the amount of corrections is reduced.

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Streamline receiveables with consolidated billing

- Increase efficiency by consolidating invoices for a given client. In one click, you can group activities from multiple projects into one invoice.
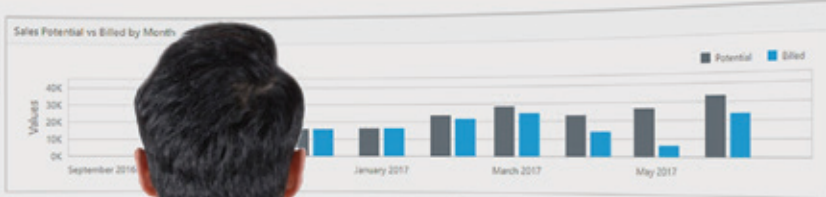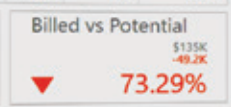
Get insight into the financial health of your business

- Custom reports give complete insight into financial performance and status of the business. Various financial reports are setup to deliver the information that you need.
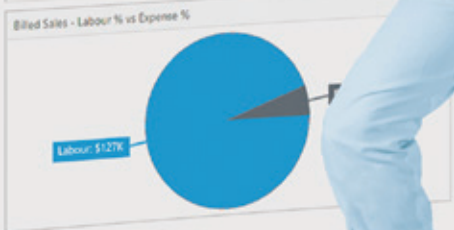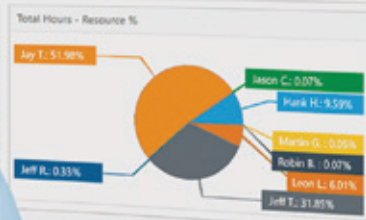
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Business Intelligence

Make faster, more informed decisions with real-time insight into your project performance.

Each and every project can be evaluated on the basis of profitability through customized reports, and instant dashboard insights.

Monitor project budgets in real-time
- Current and invoiced costs can be easily compared to the original budget to identify the financial status of the project.
- Potential budget issues and overruns can be easily and proactively identified, so that adjustments or project adaptions can be made.

Better planning
- A comprehensive company-level project plan enables you to make informed decisions about future projects and to plan resources more efficiently.

- A company-level project plan gives managers a comprehensive view of the schedules, budgets and planned labour hours for all current and future projects.

Visibility into overall business performance
- Gain complete insight into the overall business performance through real-time key-metric reporting.
- Gain deeper project and company performance insight through expense, project and financial reports. Each report is customizable, and can be setup using your preferred parameters and filters.

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About Bluekey Seidor

Bluekey Seidor is the No. 1
SAP Business One Partner in Africa.

Bluekey is Africa's most awarded SAP Business One partner, SAP PartnerEdge Gold status, SAP EMEA Pinnacle Award Winner, SAP Business One Africa Partner-of-the-Year 2005-2011, SAP Business One Africa Retail Partner award 2013-2014 and SAP Business One VAR of the year 2105.

Our 100+ staff service more than 280 customers across the continent through full service branches in Johannesburg, Cape Town, Durban, Nairobi, Dar es Salaam and Port Louis, and our extensive business and technology partner network enhances our reach and capacity.

Used by more that 55,000 customers around the world, SAP Business One brings sales, financial management, banking, purchasing, manufacturing, inventory management, service and customer relationship management together in one flexible, responsive system.

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